TSNW 2022 Gala Table Captain Guide

Lights, Camera, Auction!

Co-Chairs: Jo Gartenberg (jo_gartenberg@hotmail.com) and Carrie Wernick (carrie@wernicknewman.com)

Thank you for being the heart of this event by spreading word and generating excitement about the gala! This is the first year we are hosting a hybrid event! Please take a moment to read this important information.

EVENT DETAILS:
Date: Saturday, October 8th, 2022
Time: Doors Open at 5pm, Dinner (6pm), Program & Live Auction (7pm), Dessert Dash (8pm)
Location: Sahalee Country Club, (25 mins from DT Seattle)
21200 NE Sahalee Country Club Dr., Sammamish, WA

TICKETING INFO:
Gala Dinner Tickets on Sale:
• August 13th for Table Captains - Ticket sales open early for you, so you know the process!
• August 15th via Ticket Purchase Website for the general public.
  ✓ Early Bird Pricing (8/15-9/12): $125
  ✓ Regular Price (9/13-9/19): $160

WHAT DOES A TABLE CAPTAIN DO?
Invite friends & family to join you at your table of 8 (there are a limited number of tables that will fit 10 guests – contact Jo or Carrie if interested.) Act as a liaison between guests and TSNW. Watch for communications about getting guests registered, when the silent auction is available to view and bid, and make sure your guests know.

HOW YOUR GUESTS WILL SIGN-UP TO ATTEND THE GALA
• We will send you a link to purchase tickets when ticket sales start on August 13th and again when they open to the public on August 15th. Purchase anytime after this, but before 9/12 for best pricing.
• When your guests purchase tickets, they will have an option to request to sit with you at your table, be sure to remind them to type in your name.
• Should you decide to purchase tickets for your guests, you will receive a link from us that you will send to them. That link will allow guests to fill in required information (name, contact info, dietary restrictions, etc.)

REFUND POLICY: Full refunds will be provided for any ticket purchase up to 9/19/22. After that, ticket prices can be converted to a tax-deductible donation for any cancellations due to COVID or otherwise.

COVID TEST POLICY: We will require all in-person attendees to provide proof of a negative COVID test (rapid or PCR). Guests can take a picture of the negative test (with name and date written on at-home tests) and show it to our volunteers at the door.

IMPORTANT LINKS:
• Ticket Purchase Website
• Team Survivor Northwest Gala Page

Thank you for being a Table Captain and supporting TSNW’s efforts to improve the lives of women who have had a cancer diagnosis! We can’t wait to celebrate another successful year with you at the event! Contact the co-chairs with questions. If you have not yet signed-up to be a table captain, please do so now by clicking here.